

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES (Budget Adoption)**

March 22, 2022

7:00 p.m

A. Call to Order

President Stevinson called the meeting to order at 7:01 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 22, 2021, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

Eulalia Gillis read the open public meeting notice.

C. Pledge of Allegiance

Eulalia Gillis led the Pledge of Allegiance.

D. Roll Call

Absent	Ms. Biedron	Yes	Ms. Lamiera	Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Yes	Mr. Reaves	Yes	Ms. Stevinson

E. Executive Session – 6:30 p.m.

- Personnel, HIB, Legal, Residency #002

Open Public Meeting @ 7:01 p.m.

F. Superintendent's Report

- Enrollment, revised HIB self-assessment grade on agenda
- Thanks Teachers for Parent Teacher Conference planning
- School calendar 22-23, 23-24 calendar
- 5 Middle School Students won a writing contest sponsored by author Kelly Yang
- Thanks Mrs. Mowery-Read Across America, BoE readers: Mrs. Stevinson, Mr. Calulo, Mr. Wickizer
- Kindergarten & PreK registration open
- QSAC 5/24, Community Service: SC food pantry
- Bryce Strong memory bench & bulldog bench - PTO/BoE
- 3/11 SEL Day - SC&CI, Green Team planned campus cleanup, Padlet Character Ed traits
- 3/16 purple Day thanks Maschios & Wellness Team- spirit day
- 3/25 Thanks Dr Omega arranged & volunteered & parent volunteers - Winter Wonderland Night
- Green Team & Wellness Meetings coming up - end of year activities
- Township Rec - partnering with Green Team
- Sustainable Jersey for Schools grant {funded by NJEA}
- Centenary University partner w/BTS - promote Professional Development School Collab (PDS)
- Partnership BTS & Rutgers/Renaissance/RTI
- Teacher Appreciation Week coming up: May 2 - May 6
- Safe Return to In-person instruct revised w/mask option
- Spring Fling 4/1, Retirement celebrations

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- Safe spring break and holiday in April
- Gratitude - Mrs. Lamiera-outgoing BoE member

Business Administrator’s Report

- Budget

President’s Report

- We will miss Giovanna

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- Mr. Wolkow questioned Mr. Caseys’ absences

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- February 17, 2022 Executive Session Minutes
- February 17, 2022 Regular Meeting Minutes

Motion to approve **Items H.** moved by Ms. Nathans, seconded by Mr. Wickizer

Yes	Ms. Biedron	Yes	Ms. Lamiera	Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Yes	Mr. Reaves	Yes	Ms. Stevinson

Ms. Biedron joined the meeting at 7:15 pm

I. Task Groups

- Negotiations Committee – Suzie Stevinson
 - No report - next meeting 4/4/22
- Somerset Hills School District – Sarah Nathans
 - Spring sports started 3/16; A/P testing in May; Junior Prom 4/22; Senior Prom 6/2; Fashion Show 4/30; retirements were announced; budget presentation
- Technology Committee - Stephen Calulo
 - No report
- Security/Safety Ad Hoc - Giovanna Lamiera
 - No report
- Child Care - Gabriel Wickizer
 - Working on setting up a meeting

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
 - Nothing new to report
- Somerset Hills Municipal Alliance - Howard Wolkow

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- o No report
- PTO – Giovanna Lamiera
 - o Read Across America Day; Mr. Swan’s report; 4/5 vote new executive Board for PTO; new law for security drills; Fall Fest 10/22/22; Board needed for Bedminster Charities looking for volunteers; Spring Fling volunteers needed

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policy

J.1 the **first reading** of the following policies:

Number	Description	Action
P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment	R
P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	R
P 2622	Student Assessment	R
P 3233	Political Activities	R
P 5541	Anti-Hazing	N
P 8465	Bias Crimes and Bias-Related Acts	R
P 9560	Administration of School Surveys	R

Regulations

J.2 the **first reading** of the following regulations:

Number	Description	Action
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	R
R 2460.30	Additional/Compensatory Special Education and Related Services	N
R 2622	Student Assessment	N
R 8465	Bias Crimes and Bias-Related Acts	R

J.3 the **second reading** of the following policy:

Number	Description	Action

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P 3233	Political Activities	R
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* A - Abolished; N - New; R - Revised

Facilities Usage Request

J.4 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Bedminster Recreation	2022 Summer Camp Program	Cafeteria, Gym, Vocal Music, Instrumental Music, Art and Faculty Room	6/24/2022 - 8/12/2022

2022-2023 School Calendar

J.5 the 2022-2023 school calendar.

J.6 the motion to submit the revised Safe Return Back plan (ARP), dated 03/02/2022, including masks optional.

Out of District Contract

J.7 the out of district contract for student #289584 to attend Lakeview School in Edison, NJ effective on or about April 25, 2022 through June 16, 2022 at \$531.04 per diem.

Technology

J.8 the new subscription to Blackboard Web Hosting for \$10,600.00.

J. agenda items J.1 through J.8

- Mr. Wickizer asked about the policy reading, Ms. Giordano explained the policies; also asked about J.8 - if price was close to old web hosting vendor

Motion to approve **Items J.** moved by Ms. Stevinson, seconded by Mr. Reaves

Yes	Ms. Biedron	Yes	Ms. Lamiera	Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Yes	Mr. Reaves	Yes	Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

- March meeting discussed

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2021-2022 Financial Reports

K.1 the Report of the Secretary for February 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

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the recommendation that the Secretary's Report for February 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2021-2022 fiscal year.

It is recommended that the Treasurer's Report for February 2022 be accepted and filed.

2021-2022 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$2,037,103.89 from the General Agency Account from February 17, 2022 through March 21, 2022.

Fund	Amount
(10) General Fund	\$1,889,549.69
(12) Capital Outlay	-0-
(20) Special Revenue	\$147,554.20
Total	\$2,037,103.89

- Hold check #5815 - question by Ms. Nathans

2021-2022 Invoices-Student Activities Account

K.3 the invoices presented for payment totaling \$2,690.75 from the Student Activities Account from February 13, 2022 through March 19, 2022.

2021-2022 Invoices-Food Service Account

K.4 the invoices presented for payment totaling \$16,193.51 from the Food Service Account from February 13, 2022 through March 19, 2022.

2021-2022 Transfers

K.5 transfers totaling \$0 from February 13, 2022 through March 19, 2022 as per the monthly transfer report.

2022-2023 Travel Maximum

K.6 the following resolution:

WHEREAS, the Bedminster Township School Board of Education recognizes that school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or enhances the efficient operation of the school district; and

WHEREAS, N.J.A.C.6A:23B-1.1 et.seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

THEREFORE, be it resolved as per NJAC 6A:23A-7.3, that the Board of Education of the Township of Bedminster included in the 2022-2023 final budget a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2022-2023 budget includes a maximum travel appropriation of \$15,000.

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The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2022-2023 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

Preliminary Budget 2022-2023 School Year

K.7 the preliminary 2022-2023 school district budget to be submitted to the Executive County Superintendent of Schools as follows:

	Budget	Local Tax Levy
General Fund	\$21,290,617	\$18,056,538
Special Revenue Fund	\$328,014	\$0
Debt Service Fund	\$0	\$0
Total Budget	\$21,618,631	\$18,056,538

Included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs and Other Capital Projects is \$301,023 for other capital costs related to floor tiling, outdoor basketball court resurfacing, conversion of multipurpose room, and upgrade of the softball field. The total cost of these projects is \$301,023 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve New Jersey student learning standards.

Approval to Withdraw from Tuition Reserve - FY23 Budget

K.8 the withdrawal of \$450,000.00 from the Tuition Reserve to be included in the 2022-2023 school district budget to fund additional school year requirements related to the payment of tuition.

Approval to Withdraw from Capital Reserves - FY23 Budget

K.9 the withdrawal of \$301,023.00 from the Capital Reserve account to be included in the 2022-2023 Budget. The Bedminster BOE approves the following Capital Reserve withdrawal of \$301,023 for the stated purpose of using these funds for floor tiling, outdoor court resurfacing, multipurpose room conversion and softball field upgrade.

K.10 Thrive Alliance Group to provide on-site counseling and mental health support at Bedminster Township School starting April 1, 2022 through June 30, 2022 up to \$40,500.00 paid through ESSER funds.

K. agenda items K.1 through K.10

- Mr. Reaves brought up 20% tax levy increase, he will review before next Board meeting

Motion to approve **Items K.** moved by Mr. Wolkow, seconded by Ms. Stevinson

Yes	Ms. Biedron	Yes	Ms. Lamiera	Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Yes	Mr. Reaves	Yes	Ms. Stevinson

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L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Stephen Calulo

- Excited that students are going back on field trips; congratulations to Mrs. Burke

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #146

L.2 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #147

L.3 the revised annual School Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights Act (72/78) for July 1, 2020 - June 30, 2021.

Course Approval

L.4 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Colin White	Advanced Using Integrated Software across the Curriculum	3	NJCU	Summer 2022	\$3,681.75
	Advanced Effective Models of E-Learning	3	NJCU	Summer 2022	\$3,681.75
Kaitlyn Baccarini	Practicum in Supervision and Curriculum P-12	3	Monmouth University	Summer 2022	\$3,936.00
	Administration and Supervision of Literacy Practices and Professional Development for School Leaders	3	Monmouth University	Summer 2022	\$3,936.00
Valerie Domanski	Orientation to Psychological Testing	3	William Paterson	Summer 2022	\$2,139.00
	Seminar and Practicum for LDT-C Interns	3	William Paterson	Summer 2022	\$2,139.00
Valerie Domanski	Learning Theory	3	William Paterson	Late Spring 2022	\$2,139.00
	Collaboration Theory	3	William Paterson	Late Spring 2022	\$2,139.00

L.5 the renewal of the notary commission of Elizabeth Meechan for use in the district at a cost of \$30.00 online renewal fee and \$36.73 for the new stamp with commission expiration.

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Rescind 2021-2022 Stipends

L.6 rescind the following stipend being offered for the 2021-2022 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019, through June 30, 2023.

BEDMINSTER SCHOOL 2021-2022 EXTRA-CURRICULAR ACTIVITIES				
Activity Title	Activity Type	Name of Staff Member	Number of Sessions	Individual Stipend Amount
CLUBS & ADVISORS				
Lego Club - Grades 1 & 2	Club	Burke		\$601.00

2021-2022 Stipends

L.7 the following stipends being offered for the 2021-2022 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2021-2022 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Individual Stipend Amount
Before & Afterschool Music	Copeland	\$4,466.00

L.8 the stipend of \$50.00 per day for Stephen Lemoine for 11 days due to an increase in job responsibilities from February 4, 2022 through February 18, 2022.

Leave of Absence(s) and Extension(s):

L.9 the following leave of absence(s) and extension(s):

Name	Position	Date(s)
Daniel Spautz	Teacher	March 23, 2022 through April 1, 2022
John Philips	Teacher	May 16, 2022 - extension
Ryan McCoy	Leave Replacement Teacher	June 20, 2022

Field Trips

L.10 the following field trips:

Grade	Trip/Location	Date
3	Great Swamp Environmental Education Center; Basking Ridge, NJ	5/31/2022
4	Red Mill Museum; Clinton, NJ	4/29/2022
7	USGA Museum; Far Hills, NJ	5/24/2022 & 5/26/2022
8	Dorney Park and WildWater Kingdom; Allentown, PA	6/14/2022

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Workshops

L.11 staff for the workshops listed:

NAME	DATE	TITLE	COST
Barbara Alfieri	4/5/2022	A Fresh Look at Phonics; New Brunswick, NJ	\$170.00 Registration; \$12.39 mileage
Jennifer Giordano	5/18/2022 - 5/20/2022	NJASA/NJAPSA Spring Leadership Conference; Atlantic City, NJ	\$0 Registration; \$200.00 Hotel + fees/taxes; \$147.50 GSA; \$89.95 mileage

Job Description

L.12 the following job description:

Student Technician

Newly Hired Teachers/Substitute(s)

L.13 the following substitute teachers for the 2021-2022 school year, per the substitute salary guide:

Cathleen Ciarelli

Curriculum Revisions

L.14 the following staff at \$42.00/hr. for the curriculum per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Subject/Grade	Total hours
Natalie Stanek, Jessica Carlin	ELA Grade 4 Reading and Writing Units	50 hours (split)

L.15 the enrollment of Bedminster Township School in the Centenary College PDS Program as a PDS Partner School.

Home Instruction

L.16 Silvergate Prep to provide instruction for student #289353 effective on or about March 17, 2022, at the rate of \$36.66 per hour for 10 hours per week for approximately 10 days.

L.17 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on April 28, 2022.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.17

Motion to approve **Items L.** moved by Mr. Reaves, seconded by Ms. Stevinson

Yes	Ms. Biedron	Yes	Ms. Lamiera	Yes	Mr. Wickizer
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wolkow
Absent	Mr. Casey	Yes	Mr. Reaves	Yes	Ms. Stevinson

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M. Public Questions/Comments

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- None


N. Adjournment

Motion to adjourn the Public Session at 8:06 p.m. moved by Mr. Wickizer, seconded by Mr. Reaves
Carried as follows: Yes: (8); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

April 28, 2022 (Budget/Public Hearing)
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM

Respectfully submitted,


Eulalia Gillis
Board Secretary